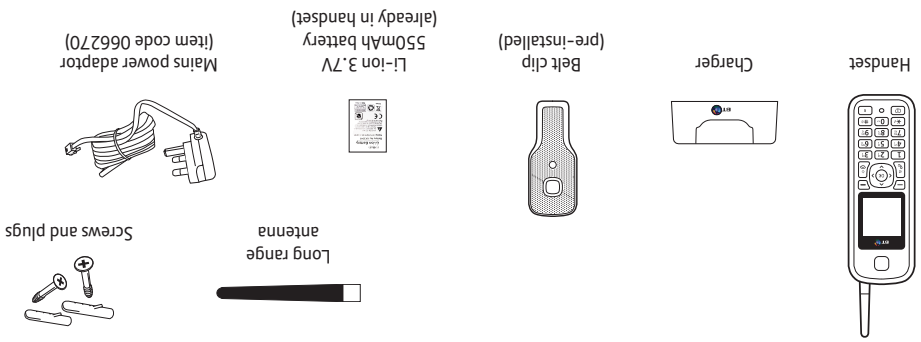
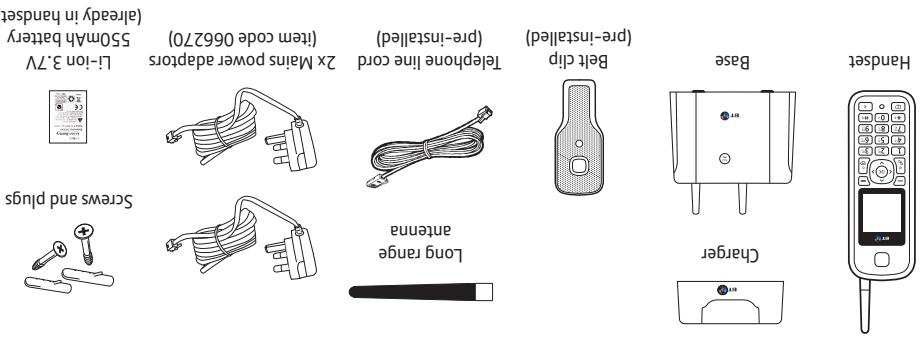


**Important:** Only use the mains power adaptor, cables and rechargeable batteries supplied in this box, or this product may not work. Any replacement rechargeable batteries must be of the same type. BT accepts no responsibility for damage caused to your BT Elements 1K by using any other type of batteries.



Contents for each additional handset (multipacks only)



Check box contents



## User Guide

- 1 Plug in
- 2 Charge
- 3 Go!



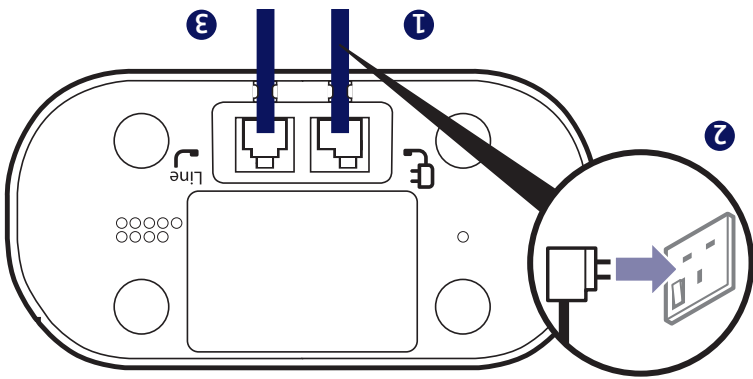
## BT Elements 1K Digital Cordless Phone with Answer Machine

Setting up is easy. Just follow the simple steps in this guide.

If you'd like further help, or to view the full user guide, please visit our website [bt.com/producthelp](http://bt.com/producthelp) or call our helpdesk on 0800 145 6789\*  
\* Calls made from within the UK mainland network are free. Mobile and International call costs may vary.

## 1 Plug in

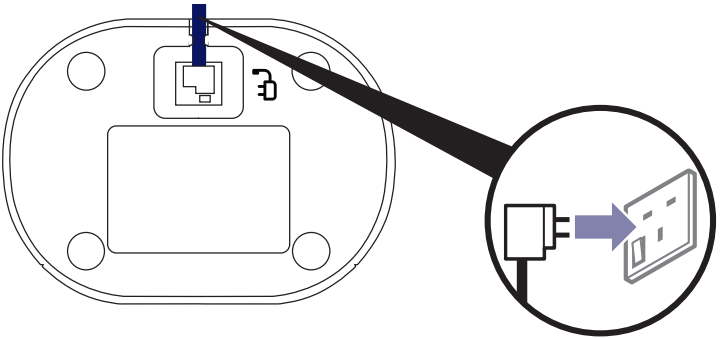
Place the **large** base close enough to a mains power and telephone socket so that the cables will reach. Make sure it is at least 1 metre away from other electrical appliances to avoid interference.  
The strength of the signal depends on where you site the base. Putting the base unit as high as possible can help provide the best signal/range.  
The BT Elements 1K charger can be located wherever you want, provided it's within reach of a mains power socket.



- 1 Plug the mains power adaptor into the base, with the cable clipped in the groove provided. Turn the cable when clipping into the groove so that the narrow part fits between the clips before turning cable back to secure.
- 2 Plug the other end of the power adaptor into the wall power socket and switch on. You will hear a confirmation tone.
- 3 The telephone line cord is already fitted but **don't** plug the other end into the wall socket yet.

## 2 Charge

- 1 Plug the remaining mains power adaptor into the back of the charger and plug the other end into the mains power wall socket and switch the power on.



- 2 Remove the handset wrap and place the handset on the charger. The red charging light will come on and the handset will check for a link with the base station. Once found, follow the set-up wizard.
- 3 Once set up is complete your handset will display 'Line cord error. Please check,' press **Hide** and leave the handset on the base to **charge for 24 hours**.
- 4 **After 24 hours** plug the telephone line cord from the base into the telephone wall socket.

### Long range antenna

To achieve the full 1km range from your handset you'll need to attach the long range antenna provided. Simply unscrew the smaller antenna on the handset and replace with the long range antenna.

## Your BT Elements 1K is now ready to use.



### How to recycle your equipment

The symbol shown here and on the product means that the product is classed as electrical or electronic equipment, so DO NOT put it in your normal rubbish bin.

It's all part of the Waste Electrical and Electronic Equipment (WEEE) Directive to recycle products in the best way – to be kinder to the planet, get rid of dangerous things more safely and bury less rubbish in the ground.

Please contact the supplier for advice on how to dispose of this product in an environmentally friendly way.

### Battery information

Caution: risk of explosion if battery is replaced by an incorrect type.

DO NOT put used batteries in your normal rubbish bin. You can dispose of them at council recycling sites as well as at some shops and shopping centres.

### Warning

You won't be able to call 999 from this phone if there's a power cut, so make sure you've got another way to call for help in an emergency.

### R&TTE Directive & Declaration of Conformity

This product is intended for use within the UK for connection to the public telephone network and compatible switchboards.

This equipment complies with the essential requirements for the Radio Equipment and Telecommunications Terminal Equipment Directive (1999/5/EC). For a copy of the Declaration of Conformity please refer to [bt.com/producthelp](http://bt.com/producthelp)



### Offices worldwide

The services described in this publication are subject to availability and may be modified from time to time. Services and equipment are supplied subject to British Telecommunications plc's respective standard conditions of contract. Nothing in this publication forms any part of a contract.

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## General information

For information on safety instructions, cleaning, technical information or connecting to a switchboard, please refer to the 'General Information' section in the full user guide at [bt.com/producthelp](http://bt.com/producthelp)

### Guarantee

Your BT Elements 1K is guaranteed for a period of 12 months from the date of purchase.

Subject to the terms listed below, the guarantee will provide for the repair of, or at BT's or its agent's discretion the option to replace the BT Elements 1K, or any component thereof, (other than batteries), which is identified as faulty or below standard, or as a result of inferior workmanship or materials. Products over 28 days old from the date of purchase may be replaced with a refurbished or repaired product.

The conditions of this guarantee are:

- The guarantee shall only apply to defects that occur within the 12 month guarantee period.
- Proof of purchase is required.
- The equipment is returned to BT or its agent as instructed.

This guarantee does not cover any faults or defects caused by accidents, misuse, fair wear and tear, neglect, tampering with the equipment, or any attempt at adjustment or repair other than through approved agents.

This guarantee does not affect your statutory rights.

To find out what to do, if your phone is in or outside of the 12 month guarantee, please look in the full user guide at [bt.com/producthelp](http://bt.com/producthelp)

# Your phone

## Handset



The answer machine handset controls on buttons **1**, **4<sup>CH</sup>**, **3<sup>OFF</sup>** and **6<sup>MSG</sup>** will only work when a message is being played on the handset.

## Finding your way around your phone

Your BT Elements 1K has an easy to use menu system. Each menu has a list of options.

When the handset is switched on and at the home screen:

1. Select **Menu** by pressing the Left option button to open the main menu.
2. Use the **Left arrow** or **Right arrow** button to scroll through the available menu options.
3. When the menu you want is displayed, select by pressing the Left option button or press **OK**.
4. Use the **Left arrow** or **Right arrow** button to scroll through the available sub menu options. When the sub menu you want is highlighted, select by pressing the Left option button or press **OK**.

Select the **Back** option if you want to return to the previous screen.

To exit a menu and return to the home screen, press **End call**.

If no buttons are pressed for 30 seconds, the handset returns to the home screen automatically.

# 3 Go!

## Making calls

Press **Call** then dial the phone number. Press **End call** to end the call.

### Answering calls

If you have subscribed to Caller Display, the caller's details will be displayed before you answer (see below and also the full user guide online at [bt.com/producthelp](http://bt.com/producthelp) for details). Lift the handset from the base or charger to answer incoming calls. If the handset is not on the base or charger, press **Call**.

### Mute

Select **Mute** by pressing the right option button during a call if you want to prevent the caller hearing anything from your end. Select **Unmute** to return to your caller.

## Contacts

### Storing new contacts (up to 200)

From the home screen, press **Contacts**.

Select **Options**. **Add contact** is highlighted, press **Select**.

Enter the name using the letters on the keypad. You may need to press the same button a few times until the letter you want is displayed, for example, press **2<sup>AB</sup>** once for A, or twice for B.

Press **Left arrow** and enter the home phone number. Press **Left arrow** to enter a mobile number and then a work number if you want to. Press **Left arrow** again to select a ringtone. Select **Save** when you've finished. The display will show **Contact saved**.

### Dialling a contact

From the home screen, press **Contacts**. Scroll **Left arrow** or **Right arrow** to display the entry you want and press **Call** to dial.

Or, search alphabetically using the keypad to enter the first letter of the name you want then scroll **Left arrow** or **Right arrow** to the exact entry and press **Call** to dial.

## Caller Display and the Calls list

For **Block calls**, **Caller Display** and the **Calls list**, you must subscribe to a Caller Display service for this feature to work. Your network provider may charge you for this service.

### View and dial from the calls list (up to 50 incoming calls and 30 outgoing calls)

The number of new calls will be shown on the home screen when incoming calls have been missed e.g. **1**. You can clear the notification by viewing the calls list on any handset registered to the base. The **Missed** will show for missed calls, **Outgoing** will show for outgoing calls or **Incoming** will show for incoming calls so that you can differentiate between the types of calls in the calls list.

Press **Left arrow** or select **Calls**, then **Left arrow** or **Right arrow** to scroll through and view the list.

To dial an entry, press **Call** when the entry is highlighted.

### Save a Calls list entry to your contacts

Press **Left arrow**, then scroll **Left arrow** or **Right arrow** to highlight the entry you want and select **Options**. Highlight **Save number** and press **Select**. You have two options:  
To save as a new contact: highlight **New contact** and press **Select**. Highlight the type of number, press **Select**. Enter the contact name and select **Save**. Or,  
To add to an existing contact: highlight **Add to contact**, press **Select**. Scroll to highlight the entry you want, press **Select**. Highlight the number type you want to save the number under (home, work or mobile) and press **Select**.

## Answer machine

Your answer machine is on and ready to record messages. The features can be accessed via the handset **Answer Phone** menu.

### Recording your own outgoing message

Select **Menu**, **Answer Phone** is displayed, press **Select**.

**Outgoing msg** is highlighted, press **Select**.

Press **Left arrow** or **Right arrow** to highlight the outgoing message mode you want: **Ans. & record** or **Answer only** and press **Select**.

**Record message** is highlighted, press **Select**. Follow the voice prompt to record your message and select **Save** when you've finished. Your message will be played back to you. Select **OK** if you're happy with it (or delete it by selecting **Delete**).

### Set the answer delay

For compatibility with BT 1571 or another voicemail service make sure the answer delay is set for your answer machine to answer before the voicemail service, e.g. for BT 1571 do not set to more than 4 rings.

Select **Menu**, **Answer Phone** is displayed, press **Select**.

Press **Left arrow** until **Settings** is highlighted, press **Select**.

Press **Left arrow** to highlight either **Ans. & record** or **Answer only** and press **Select**. **Answer delay** is displayed, use **Left arrow** and **Right arrow** to display the number of rings you want (0-10 or Time saver) and select **Save**.

When a new message is left you'll hear a beep from the base. To change the alert settings, enter the **Menu** and select **Settings**, **Sound**, then **Alert tones**.


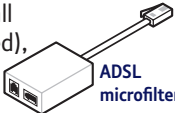
# 4 Block calls



The BT Elements 1K blocks numbers in two separate ways to help you avoid nuisance calls, firstly by type e.g withheld or international and also by your choice of specific numbers (you can store up to 10 numbers of your own choice). Select **Menu**, scroll **Left arrow** to **Call Control** and press **Select**. Follow the instructions to set your PIN for the first time and select **OK**. **Incoming calls** is displayed, press **Select**. Press **Left arrow** to highlight **Block calls** and press **Select**. You now have 2 choices:  
i) To block calls by type, when **By call type** is highlighted, press **Select**. Select **Blocked** or **Allowed** for each of the call types by highlighting each one: **International**, **Withheld number**, **No Caller ID** and **Payphone** using **Left arrow** and **Right arrow**, then select **Save**.  
ii) To block calls by a specific number, press **Left arrow** to highlight **By number** and press **Select**. You will enter the block calls list, highlight an Empty slot and select **Add**. Enter the number you want to block (or you can select **Options** and select a number from your contacts or calls list) then select **Save**.  
Calls from numbers stored in your blocked calls list cannot leave a message on your answer machine but calls blocked by call type can.  
Please note, other products connected to the line are not compatible with this feature and will still ring.

## Help

Most problems can be fixed with a few simple checks.

Problem	Solution
No dial tone or line cord error message displayed on-screen	Only use the cables and batteries supplied. Make sure both the mains power adaptor cable and telephone line cord are plugged into the correct sockets.
Poor speech quality	Make sure the product is not located too close to other electrical appliances. This can also help improve the handset range from the base.
 Battery icon flashing and Battery low displayed on screen	The battery charge is very low. Make sure you charge the batteries for 24 hours before use to ensure maximum battery performance.
Using broadband on the same phone line?	Make sure you plug the phone into the wall socket via an ADSL microfilter (not supplied), otherwise you may have problems with this product and your broadband service. If you use BT Infinity, you will not need to use an ADSL microfilter. For other types of broadband, please check with your provider if a microfilter is required. 
Can't achieve full 1km range	1km range is achieved in ideal conditions. Obstacles between the handset and the location base, such as buildings, will affect the range performance.

## Find out more

- Frequently Asked Questions are available at [bt.com/producthelp](http://bt.com/producthelp)
- If you'd like more detailed instructions, a full user guide is available to download from [bt.com/producthelp](http://bt.com/producthelp)
- If you cannot find the answer to your problem in the full online user guide, then please call our free Helpline on 0800 145 6789\*. Our dedicated advisors are more likely to be able to help you than the retailer where you made your purchase.
- This document is also available in other formats, such as Large print, Braille and Audio CD. If you would like a copy, please call 0800 145 6789\*.